



LAKE ROTOAIRA FOREST TRUST

**MARAE GRANT
APPLICATION FORM**

PLEASE PRINT

Name of Marae _____

Hapū _____

Legal Entity Responsible for Project _____

Postal Address _____

Project Manager / Contact Person _____

Work Phone _____ Home Phone _____

Mobile Phone _____ Fax _____

E-mail _____

Is the legal entity registered
with the Charities Commission?

Please circle YES NO

If YES – Please provide registration number:

PROJECT DETAILS

PROVIDE A DESCRIPTION OF PROJECT (please use separate sheet if necessary)

Projected start and completion dates

Start: _____ Finish: _____

RELEVANT DOCUMENTATION

Please include copies of the following (if applicable)

- Attach information on the rate, intensity and frequency of use of marae
- Attach information showing the project is necessary and essential to ensure a safe, healthy, functional and operative marae
- Attach building consents. Attach resource/land consents
- Attach copy vesting order/marae charter to show legal entity
- Attach a signed copy of minutes where consent to this project and application was approved by the marae trustees and committee
- Attach a full itemised budget outlining the project, approved by marae trustees
- Attach relevant site plans/drawings
- Attach encoded bank deposit slip for payment to legal entity

FUNDING DETAILS

(has the legal entity applied for/received grants from any other organisation for this project?)

Breakdown of Funding (name of organisation)	Amount	Status of Grant
	\$	
	\$	
	\$	
Total	\$	

PROJECT COSTS

Amount requesting
from LRFT:

\$

Total cost of project: \$

TERMS AND CONDITIONS

We certify that:

1. All project details provided in and with this application are correct.
2. The Marae Trustees have resolved to undertake responsibility for payment of all costs and expenses for this project in accordance with our budget.
3. We acknowledge that the Lake Rotoaira Forest Trust is not in any way responsible for payment of any project costs.
4. We undertake to apply any grant received from Lake Rotoaira Forest Trust for the approved project.
5. The Hapū or Building Committee will provide a written report to Lake Rotoaira Forest Trust Trustees outlining the progress of the agreed project within 12 months of receiving the grant.

6. Should the funds not be used within 12 months of receiving the grant, the Hapū or Building Committee will provide annual progress reports and a final written report on completion of the project.

DECLARATION

I certify that the grant will be used for the purposes specified. I have read and comply with the criteria and all terms and conditions of the grant.

Marae Chairperson _____

Signature _____

Date _____

Contact Phone No. _____

Marae Project Manager _____

Signature _____

Date _____

Contact Phone No. _____

If you have already sent information relating to your project in a prior year, we will still have that information. You will still need to complete another application form, sign and date it accordingly and provide updated information and quotes where necessary.

Please send applications to:

Lake Rotoaira Forest Trust

PO Box 155

Turangi, 3353

Applications open 1 May and close 9 September (annually)

Website: www.lrft.co.nz

Phone: 07 386 8834 extn 111